



Document Accounting

Solutions

Sample Reports

Equitrac Express 4.0

May 2006

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Equitrac Express 4.0 – List of Available Reports

Account Reports

- Account adjustment
- Account listing
- Billing code authorizations
- Color quota summary
- Department members
- Pay Station Deposit Center account adjustment

Analysis Reports

- Device availability
- Device configuration
- Device Faults
- Device Faults vs. Usage
- Device usage
- Hourly activity
- Last transaction time

Detailed Activity Reports

- Detailed activity by billing code account
- Detailed activity by department account
- Detailed activity by device
- Detailed activity by network user
- Detailed activity by user account
- Detailed activity for queued documents by device
- Detailed activity for queued documents by user account

Summary Activity Reports

- Summary activity for queued documents by device
- Summary activity for queued documents by user account
- Summary activity by billing code account
- Summary activity by department account
- Summary activity by device
- Summary activity by device and date
- Summary activity by network user
- Summary activity by network and device
- Summary activity by user account

Total Activity Reports

- Total activity by account type
- Total activity by billing code account
- Total activity by department account
- Total activity by desktop device
- Total activity by device
- Total activity by network device
- Total activity by network user
- Total activity by user account

Summary Activity by User Account

5/12/2006

Summary activity by user account



jimt		Jim Taylor				
Date	Jobs	Pages	BW Pages	Color Pages	Cost	
3/2/2006	4	4	4	0	0.04	
3/3/2006	7	31	31	0	7.69	
3/4/2006	12	27	27	0	0.27	
3/5/2006	3	9	9	0	0.09	
3/22/2006	1	3	3	0	0.03	
	27	74	74	0	8.12	

davidp		David Peters				
Date	Jobs	Pages	BW Pages	Color Pages	Cost	
3/4/2006	1	4	4	0	1.95	
3/8/2006	12	42	42	0	0.42	
3/9/2006	9	36	36	0	6.87	
	22	82	82	0	9.24	

karenb		Karen Brown				
Date	Jobs	Pages	BW Pages	Color Pages	Cost	
3/4/2006	1	3	3	0	0.03	
3/9/2006	1	6	6	0	2.75	
	2	9	9	0	2.78	

danr		Dan Richards				
Date	Jobs	Pages	BW Pages	Color Pages	Cost	
3/4/2006	2	2	2	0	0.76	
	2	2	2	0	0.76	

graceh		Grace Hindle				
Date	Jobs	Pages	BW Pages	Color Pages	Cost	
3/4/2006	4	67	67	0	0.67	
	4	67	67	0	0.67	

kevinw		Kevin Wells				
Date	Jobs	Pages	BW Pages	Color Pages	Cost	
3/4/2006	3	7	7	0	1.59	
3/5/2006	6	12	12	0	1.64	
3/8/2006	3	16	16	0	5.54	
3/9/2006	1	5	5	0	2.35	
3/10/2006	1	8	8	0	3.55	
	14	48	48	0	14.67	

Summary Activity by Network User

5/12/2006

Summary activity by network user



jimt		Jim Taylor				
Date	Jobs	Pages	BW Pages	Color Pages	Cost	
3/2/2006	4	4	4	0	0.04	
3/3/2006	7	31	31	0	7.69	
3/4/2006	12	27	27	0	0.27	
3/5/2006	3	9	9	0	0.09	
3/22/2006	1	3	3	0	0.03	
	27	74	74	0	8.12	

davidp		David Peters				
Date	Jobs	Pages	BW Pages	Color Pages	Cost	
3/4/2006	1	4	4	0	1.95	
3/5/2006	8	23	23	0	0.23	
3/8/2006	12	42	42	0	0.42	
3/9/2006	9	36	36	0	6.87	
3/10/2006	4	16	16	0	0.16	
	34	121	121	0	9.63	

karenb		Karen Brown				
Date	Jobs	Pages	BW Pages	Color Pages	Cost	
3/4/2006	1	3	3	0	0.03	
3/9/2006	1	6	6	0	2.75	
	2	9	9	0	2.78	

danr		Dan Richards				
Date	Jobs	Pages	BW Pages	Color Pages	Cost	
3/4/2006	2	2	2	0	0.76	
3/5/2006	2	8	8	0	0.08	
	4	10	10	0	0.84	

kevinw		Kevin Wells				
Date	Jobs	Pages	BW Pages	Color Pages	Cost	
3/4/2006	4	67	67	0	0.67	
3/5/2006	2	4	4	0	0.04	
	6	71	71	0	0.71	

Summary Activity by Billing Code Account

5/12/2006

Summary activity by billing code account



111ATC		ATC Environmental Grant				
Date	Jobs	Pages	BW Pages	Color Pages	Cost	
3/5/2006	7	20	20	0	0.20	
3/8/2006	2	8	8	0	0.08	
3/9/2006	27	74	74	0	8.12	
3/10/2006	22	82	82	0	9.24	
3/11/2006	2	9	9	0	2.78	
3/12/2006	2	2	2	0	0.76	
3/15/2006	4	67	67	0	0.67	
3/16/2006	14	48	48	0	14.67	
3/17/2006	1	1	1	0	0.01	
	81	311	311	0	36.53	

222XYZ		XYZ Technology Research Grant				
Date	Jobs	Pages	BW Pages	Color Pages	Cost	
3/5/2006	10	27	27	0	0.27	
3/8/2006	2	8	8	0	0.08	
3/9/2006	9	28	28	0	0.28	
3/10/2006	27	74	74	0	8.12	
3/11/2006	22	82	82	0	9.24	
3/12/2006	12	35	35	0	0.35	
3/15/2006	2	9	9	0	2.78	
3/16/2006	2	2	2	0	0.76	
3/17/2006	4	67	67	0	0.67	
3/18/2006	1	4	4	0	0.04	
3/19/2006	14	48	48	0	14.67	
3/22/2006	1	1	1	0	0.01	
	106	385	385	0	37.27	

Summary Activity by Department Account

5/12/2006

Summary activity by department account



enr		Engineering Department				
Date	Jobs	Pages	BW Pages	Color Pages	Cost	
3/1/2006	1	4	4	0	0.04	
3/2/2006	7	20	20	0	0.20	
3/3/2006	2	8	8	0	0.08	
3/4/2006	27	74	74	0	8.12	
3/5/2006	22	82	82	0	9.24	
3/8/2006	2	9	9	0	2.78	
3/9/2006	2	2	2	0	0.76	
3/10/2006	4	67	67	0	0.67	
3/11/2006	14	48	48	0	14.67	
3/12/2006	1	1	1	0	0.01	
	82	315	315	0	36.57	

psyc		Psychology Department				
Date	Jobs	Pages	BW Pages	Color Pages	Cost	
3/1/2006	10	27	27	0	0.27	
3/2/2006	2	8	8	0	0.08	
3/3/2006	9	28	28	0	0.28	
3/4/2006	27	74	74	0	8.12	
3/5/2006	22	82	82	0	9.24	
3/8/2006	12	35	35	0	0.35	
3/9/2006	2	9	9	0	2.78	
3/10/2006	2	2	2	0	0.76	
3/11/2006	4	67	67	0	0.67	
3/12/2006	1	4	4	0	0.04	
	91	336	336	0	22.59	

libr		Liberal Arts Department				
Date	Jobs	Pages	BW Pages	Color Pages	Cost	
3/1/2006	14	48	48	0	14.67	
3/2/2006	1	1	1	0	0.01	
3/3/2006	27	74	74	0	8.12	
3/4/2006	22	82	82	0	9.24	
3/5/2006	12	35	35	0	0.35	
3/8/2006	2	9	9	0	2.78	
3/9/2006	2	2	2	0	0.76	
3/10/2006	4	67	67	0	0.67	
3/11/2006	1	4	4	0	0.04	
3/12/2006	14	48	48	0	14.67	
3/15/2006	1	1	1	0	0.01	
	100	371	371	0	51.32	

Summary Activity by Device

5/12/2006

Summary activity by device



canon gp 215 ps		Main Library 1st Floor				
Charge Account	Description	Jobs	Pages	BW Pages	Color Pages	Cost
111ATC	ATC Environmental grant	9	28	28	0	0.28
222XYZ	XYZ Technology Research Grant	27	74	74	0	8.12
busn	Business School	22	82	82	0	9.24
libr	Liberal Arts Dept.	12	35	35	0	0.35
jrnl	Journalism Dept.	2	9	9	0	2.78
psyc	Psychology Dept.	2	2	2	0	0.76
hlth	Health Sciences	4	67	67	0	0.67
enr	Engineering Dept.	1	4	4	0	0.04
laws	Legal Dept	14	48	48	0	14.67
comp	Computer Studies	1	1	1	0	0.01
		94	350	350	0	36.92

laserjet 800 dn		Anderson Building Computing Lab				
Charge Account	Description	Jobs	Pages	BW Pages	Color Pages	Cost
111ATC	ATC Environmental grant	27	74	74	0	8.12
busn	Business School.	22	82	82	0	9.24
psyc	Psychology Dept.	2	9	9	0	2.78
enr	Engineering Dept.	2	2	2	0	0.76
laws	Legal Dept	4	67	67	0	0.67
comp	Computer Studies	14	48	48	0	14.67
222XYZ	XYZ Technology Research Grant	1	1	1	0	0.01
		72	283	283	0	36.25

Color Quota Summary

5/12/2006

Color Quota Summary



User ID	User name	Color quota	Color page count	Color pages left
jbell	Jerry Bell	50	9	41
randrews	Robert Andrews	50	0	50
andrewg	Andrew Gibbs	20	15	5
darn	Dan Richards	20	4	16
david	David Peters	20	9	11
ghindle	Grace Hindle	5	0	5
jimt	Jim Taylor	5	0	5
karenb	Karen Brown	5	2	3
davids	David Starr	5	5	0
maryc	Mary Cavalli	5	5	0
tracyw	Tracy White	5	0	5
jimm	Jim Mills	20	2	18
simonk	Simon King	20	16	4
maryk	Mary Knott	20	12	8
frankn	Frank Norsen	20	20	0
kisaac	Kerry Issac	0	0	0
aroth	Anthony Roth	0	0	0
cgonzalez	Charlie Gonzalez	0	0	0
mlesynski	Maura Lesynski	500	61	439
emacdougall	Emerson MacDougal	500	18	482
swaxman	Sid Waxman	500	6	494
ewier	Ellen Wier	0	0	0
wyoung	Walter Young	20	4	16

Detailed Activity for Queued Documents by Device

5/12/2006

Detailed activity for queued documents by device
Reporting period 5/1/2006 to 5/12/2006



2nd fl printer

Date	User	Device name	Description	Details	Pages	Cost	Disposition
5/9/2006 11:14 AM	jbell	Library MFP2	Marketing lecture notes.doc	21 x Ltr/Top	21	3.15	released
5/9/2006 11:14 AM	jbell	Library MFP2	1st term assignment.doc	4 x Ltr/Top	4	0.60	released
5/9/2006 11:14 AM	jbell	Library MFP2	lecture notes.doc	22 x Ltr/Top	22	3.30	released
5/9/2006 11:14 AM	jbell	Library MFP2	Microsoft Outlook – Memo Style	1 x Ltr/Top	1	0.15	released
5/9/2006 11:14 AM	jbell	Library MFP2	assignment questions.doc	1 x Ltr/Top	1	0.15	deleted
5/9/2006 11:14 AM	jbell	Library MFP2	Marketing research paper.doc	2 x Ltr/Top	2	0.30	released
5/9/2006 11:14 AM	jbell	Library MFP2	Intl Mkt presentation.ppt	6 x Ltr/Top	6	0.90	deleted
5/9/2006 11:14 AM	jbell	Library MFP2	assignment final.doc	3 x Ltr/Top	3	0.45	released
5/9/2006 11:14 AM	randrews	Library MFP2	lecture notes charts.doc	11 x Ltr/Top	11	1.65	released
5/9/2006 11:14 AM	randrews	Library MFP2	Marketing lecture notes.doc	3 x Ltr/Top	3	0.45	released
5/9/2006 11:14 AM	randrews	Library MFP2	Term paper_draft.doc	4 x Ltr/Top	4	0.60	released
5/9/2006 11:14 AM	randrews	Library MFP2	http://edition.cnn.com/2006/US/059	x Ltr/Top	9	1.35	released
5/9/2006 11:14 AM	randrews	Library MFP2	ttp://edition.cnn.com/2006/US/05435	x Ltr/Top	35	5.25	released
5/9/2006 11:14 AM	andrewg	Library MFP2	TGP Analysis.doc	26 x Ltr/Top	26	3.90	deleted
5/9/2006 11:14 AM	andrewg	Library MFP2	TGP Analysis_rev1.doc	28 x Ltr/Top	28	4.20	released
5/9/2006 11:14 AM	andrewg	Library MFP2	http://cgi.ebay.com/WHOLESALE-3	x Ltr/Top	3	0.45	released
5/9/2006 11:36 AM	andrewg	Library MFP2	http://item.express.ebay.com/QQc3	x Ltr/Top	3	0.45	released
5/9/2006 11:55 AM	andrewg	Library MFP2	http://jewelry.listings.ebay.com/R4	3 x Ltr/Top	3	0.45	deleted
5/9/2006 12:06 PM	andrewg	Library MFP2	http://jewelry.listings.ebay.com/ID	3 x Ltr/Top	3	0.45	released
5/9/2006 12:15 AM	andrewg	Library MFP2	http://jewelry.listings.ebay.com/isFI3	x Ltr/Top	3	0.45	released
5/10/2006 12:37 PM	andrewg	Library MFP2	http://jewelry.listings.ebay.com/HP3	x Ltr/Top	3	0.45	released
5/11/2006 01:24 PM	andrewg	Library MFP2	http://jewelry.listings.ebay.com/R5	3 x Ltr/Top/C	3	0.45	expired
5/11/2006 02:24 PM	andrewg	Library MFP2	http://froogle.google.com/froogle?	2 x Ltr/Top/C	2	1.00	expired
5/11/2006 02:28 PM	andrewg	Library MFP2	http://froogle.google.com/froogle?	2 x Ltr/Top/C	2	1.00	expired
5/11/2006 02:36 PM	andrewg	Library MFP2	http://froogle.google.com/froogle?	1 x Ltr/Top/C	1	0.50	expired
5/11/2006 02:44 PM	andrewg	Library MFP2	http://froogle.google.com/froogle_1	x Ltr/Top/C	1	0.50	expired
5/11/2006 02:58 PM	andrewg	Library MFP2	http://froogle.google.com/froogle_1	x Ltr/Top/C	1	0.50	expired
5/11/2006 02:24 PM	andrewg	Library MFP2	http://froogle.google.com/froogle_2	x Ltr/Top/C	2	1.00	expired
5/11/2006 02:24 PM	andrewg	Library MFP2	TGP Analysis_rev2.doc	28 x Ltr/Top/C	28	4.20	expired
5/11/2006 02:24 PM	andrewg	Library MFP2	TGP Analysis_rev2.doc	28 x Ltr/Top/C	28	4.20	expired
5/11/2006 02:24 PM	andrewg	Library MFP2	TGP Analysis_final.doc	31 x Ltr/Top/C	31	4.65	expired
5/11/2006 02:24 PM	maryc	Library MFP2	Test Page123	1 x Ltr/Top/C	1	0.50	expired
5/12/2006 11:57 AM	maryc	Library MFP2	Untitled - Notepad	1 x Ltr/Top	1	0.01	released
5/12/2006 12:01 PM	maryc	Library MFP2	Untitled - Notepad	1 x Ltr/Top	1	0.01	released
5/12/2006 12:03 PM	maryc	Library MFP2	http://www.msn.com/	6 x Ltr/Top	6	0.06	released
5/12/2006 12:04 PM	maryc	Library MFP2	http://www.msn.com/	2 x Ltr/Top/C	2	0.02	released
					37	8.07	

Detailed Activity for Queued Documents by User Account

5/12/2006

Detailed activity for queued documents by user account

Reporting period 5/11/2006 to 5/11/2006



Date	Device name	User	Description	Details	Pages	Cost	Disposition
5/11/2006 09:24 AM	127.0.0.1	jbell	Test Page.txt	11 x Ltr/Top/C	11	1.65	expired
5/11/2006 09:52 AM	127.0.0.1	jbell	Research paper.doc	13 x Ltr/Top/C	13	1.95	expired
5/11/2006 12:24 PM	127.0.0.1	jbell	monday chem. notes.doc	15 x Ltr/Top/C	15	2.25	expired
5/11/2006 01:03 PM	127.0.0.1	jbell	http://www.ama-assn.org/ama/pub/catego	4 x Ltr/Top/C	4	0.60	deleted
5/11/2006 01:05 PM	127.0.0.1	jbell	http://www.ama-assn.org/ama/pub/catego	2 x Ltr/Top/C	2	0.30	expired
5/11/2006 02:24 PM	127.0.0.1	jbell	Concepts in biology.ppt	46 x Ltr/Top/C	46	6.90	expired
5/11/2006 02:46 PM	127.0.0.1	jbell	BDI 10 term paper_draft.doc	49 x Ltr/Top/C	49	7.35	deleted
5/11/2006 03:30 PM	127.0.0.1	jbell	Evolutionary biolody.doc	17 x Ltr/Top/C	17	2.55	deleted
5/11/2006 04:24 PM	127.0.0.1	jbell	https://catalog.ama-assn.org/Catalog/hom	3 x Ltr/Top/C	3	0.45	expired
5/11/2006 05:24 PM	127.0.0.1	jbell	Biochem results.xls	17 x Ltr/Top/C	17	2.55	expired
5/11/2006 05:47 PM	127.0.0.1	jbell	Thesis format review.doc	3 x Ltr/Top/C	3	0.45	expired
					11	5.01	

Total Activity by User Account

5/12/2006

Total activity by user account



User ID	User name	Jobs	Pages	BW Pages	Color Pages	Cost
jbell	Jerry Bell	27	74	74	0	8.12
randrews	Robert Andrews	22	82	82	0	9.24
andrewg	Andrew Gibbs	2	9	9	0	2.78
darn	Dan Richards	2	2	2	0	0.76
david	David Peters	4	67	67	0	0.67
ghindle	Grace Hindle	14	48	48	0	14.67
jimt	Jim Taylor	1	1	1	0	0.01
karenb	Karen Brown	27	74	74	0	8.12
davids	David Starr	34	121	121	0	9.63
maryc	Mary Cavalli	2	9	9	0	2.78
tracyw	Tracy White	4	10	10	0	0.84
jimm	Jim Mills	6	71	71	0	0.71
simonk	Simon King	1	4	4	0	0.04
maryk	Mary Knott	19	60	60	0	14.79
frankn	Frank Norsen	1	1	1	0	0.01
		166	633	633	0	73.17

Total Activity by Network User

5/12/2006

Total activity by network user



User ID	User name	Jobs	Pages	BW Pages	Color Pages	Cost
jbell	Jerry Bell	27	74	74	0	8.12
randrews	Robert Andrews	22	82	82	0	9.24
andrewg	Andrew Gibbs	2	9	9	0	2.78
darn	Dan Richards	2	2	2	0	0.76
david	David Peters	4	67	67	0	0.67
ghindle	Grace Hindle	14	48	48	0	14.67
jimt	Jim Taylor	1	1	1	0	0.01
karenb	Karen Brown	27	74	74	0	8.12
davids	David Starr	34	121	121	0	9.63
maryc	Mary Cavalli	2	9	9	0	2.78
tracyw	Tracy White	4	10	10	0	0.84
jimm	Jim Mills	6	71	71	0	0.71
simonk	Simon King	1	4	4	0	0.04
maryk	Mary Knott	19	60	60	0	14.79
frankn	Frank Norsen	1	1	1	0	0.01
		166	633	633	0	73.17

Total Activity by Billing Code Account

5/12/2006

Total activity by billing code account



Billing code	Description	Jobs	Pages	BW Pages	Color Pages	Cost
busn	Business School	9	28	28	0	0.28
libr	Liberal Arts Dept.	27	74	74	0	8.12
jrnl	Journalism Dept.	22	82	82	0	9.24
psyc	Psychology Dept.	12	35	35	0	0.35
hlth	Health Sciences	2	9	9	0	2.78
enrg	Engineering Dept	2	2	2	0	0.76
laws	Legal Dept	4	67	67	0	0.67
edu	Education Dept	1	4	4	0	0.04
scn	Science Dept	14	48	48	0	14.67
123ASD	ASD Research Grant	1	1	1	0	0.01
		94	350	350	0	36.92

Total Activity by Department Account

5/12/2006

Total activity by department account



Department	Description	Jobs	Pages	BW Pages	Color Pages	Cost
hlth	Health Sciences	9	28	0	28	7.00
enr	Engineering Dept	27	74	50	24	11.00
laws	Legal Dept	22	82	82	0	8.20
edu	Education Dept	12	35	35	0	3.50
scn	Science Dept	2	9	9	0	0.90
busn	Business School	10	55	40	15	7.75
psyc	Psychology Dept	4	77	30	47	14.75
		86	360	246	114	53.10

Total Activity by Account Type

5/12/2006

Total activity by account type



Account Type	Description	Jobs	Pages	BW Pages	Color Pages	Cost
Billing Code	Billing Code Account	21	63	63	0	0.63
Department	Department Account	1	4	4	0	0.04
User	User Account	72	283	283	0	36.25
		94	350	350	0	36.92

Total Activity by Device

5/12/2006

Total activity by device



Device	Description	Jobs	Pages	BW Pages	Color Pages	Cost
2nd fl printer	Anderson bldg computing lab	247	505	505	0	50.50
bw law	Law library printer 2nd fl	55	360	360	0	36.00
library bw	Main library 1st floor bw	343	3092	3092	0	309.20
prt-3rd fl	Business school bw	264	560	0	560	140.00
cypress prt	Cypress Residence Hall printer	28	120	120	0	12.00
prt-2nd fl	Liberal Arts 2nd floor	21	390	390	0	39.00
main color	Main library MFP color	94	350	0	350	87.50
		94	350	350	0	674.20

Total Activity by Desktop Device

5/12/2006

Total activity by desktop device
Reporting period 5/6/2006 to 5/12/2006



Device name	Description	Jobs	Pages	BW Pages	Color Pages	Cost
2nd fl printer	System created.	2	7	0	7	0.07
		2	7	0	7	0.07

Total Activity by Network Device

5/12/2006

Total activity by network device
Reporting period 5/12/2006 to 5/12/2006



Device name	Description	Jobs	Pages	BW Pages	Color Pages	Cost
bw law		6	47	45	2	0.47
library bw		1	3	3	0	0.03
		7	50	48	2	0.50

Summary Activity for Queued Documents by Device & Network User

5/12/2006

Summary activity for queued documents by device and network user
Reporting period 5/12/2006 to 5/12/2006



2nd fl printer							
Date	Jobs	Released pages	Released cost	Deleted pages	Deleted cost	Expired pages	Expired cost
5/12/2006	4	5	0.05	16	0.82	2	0.04
	4	5	0.05	16	0.82	2	0.04

Summary Activity for Queued Documents by User Account and Date

5/12/2006 **Summary activity for queued documents by user account and date**
Reporting period 4/28/2006 to 5/12/2006



plopez		Pauline Lopez					
Date	Jobs	Released pages	Released cost	Deleted pages	Deleted cost	Expired pages	Expired cost
5/12/2006	2	3	0.03	0	0.00	0	0.00
	2	3	0.03	0	0.00	0	0.00

Keverett		Kevin Everett					
Date	Jobs	Released pages	Released cost	Deleted pages	Deleted cost	Expired pages	Expired cost
5/9/2006	20	20	3.00	0	0.00	0	0.00
5/10/2006	1	1	0.01	0	0.00	0	0.00
5/11/2006	11	0	0.00	0	0.00	11	5.01
5/12/2006	2	2	0.02	0	0.00	0	0.00
	34	23	3.03	0	0.00	11	5.01

Detailed Activity by Network User

5/12/2006 **Total activity by network user**



kbrown		Karen Brown						
Date	Device	Account	Type	Description	Details	Pages	Cost	Alt cost
10/6/2006 03:33 PM	crimson	bc1	billing	Chemistry assignment 3	15 x Ltr	15	0.15	0.38
10/6/2006 03:34 PM	crimson	bc1	billing	Chemistry thesis	89 x Ltr	89	0.89	2.23
10/6/2006 03:36 PM	crimson	bc2	billing	Biology research paper	42 x Ltr	42	0.42	1.05
10/6/2006 03:37 PM	crimson	bc3	billing	Biology research publication	23 x Ltr	23	0.23	0.57
10/6/2006 03:42 PM	crimson	bc1	billing	English Essay	9 x NA	9	0.09	0.23
10/6/2006 03:43 PM	crimson	bc3	billing	Letter	1 x Ltr	1	0.01	0.03
10/6/2006 03:44 PM	crimson	bc1	billing	Course outline	15 x NA	15	0.15	0.38
						194	1.94	4.87

Detailed Activity by User Account

5/12/2006

Detailed activity by user account



jimt		Jim Taylor					
Date	Printer	Account	Type	Description	Details	Pages	Cost
3/4/2006 06:29 PM	Main library MFP color	jimt	usr	Microsoft Word – Marketing lecture notes.doc	4 x NA	4	1.00
3/8/2006 09:59 AM	Main library 1st floor bw	jimt	usr	Microsoft Word – 1st term assignment.doc	2 x Ltr	2	0.20
3/8/2006 10:02 AM	Main library 1st floor bw	jimt	usr	Microsoft Word – lecture notes.doc	4 x Ltr	4	0.40
3/8/2006 11:34 AM	Main library 1st floor bw	jimt	usr	Microsoft Outlook – Memo Style	2 x Ltr	2	0.20
3/8/2006 02:10 PM	Main library 1st floor bw	jimt	usr	Microsoft Word – assignment questions.doc	4 x Ltr	4	0.40
3/9/2006 10:33 AM	Main library 1st floor bw	jimt	usr	Microsoft Word –Marketing research paper.doc	12 x Ltr	12	1.20
3/9/2006 11:17 AM	Main library MFP color	jimt	usr	Microsoft PowerPoint – Intl Mkt presentation.ppt	20 x NA	20	5.00
3/9/2006 11:52 AM	Main library MFP color	jimt	usr	Microsoft Word – assignment final.doc	4 x NA	4	1.00
3/9/2006 03:27 PM	Main library MFP color	jimt	usr	Microsoft Word – lecture notes charts.doc	4 x NA	4	1.00
3/9/2006 03:30 PM	Cypress Resid Hall printer	jimt	usr	Microsoft Outlook – Memo Style	2 x Ltr	2	0.20
						58	10.60

davidp		David Peters					
Date	Printer	Account	Type	Description	Details	Pages	Cost
3/4/2006 03:53 PM	Anderson bldg computing lab	davidp	usr	Microsoft Word – Graphics Design Assignment.doc	15 x NA	15	1.50
3/8/2006 03:16 PM	Anderson bldg computing lab	davidp	usr	Microsoft Outlook – Memo Style	4 x Ltr	4	0.40
3/8/2006 04:02 PM	Anderson bldg computing lab	davidp	usr	Microsoft Word – Web Design Assignment.doc	3 x Ltr	3	0.30
3/9/2006 02:46 PM	Main library MFP color	davidp	usr	Microsoft PowerPoint – Desktop Publishing.ppt	12 x NA	12	3.00
						34	5.20

karenb		Karen Brown					
Date	Printer	Account	Type	Description	Details	Pages	Cost
3/4/2006 03:34 PM	Liberal Arts 2nd floor	karenb	usr	Microsoft Word – English Essay outline.doc	2 x Ltr	2	0.20
3/4/2006 03:36 PM	Main library MFP color	karenb	usr	Microsoft Word – Language of the Media.doc	2 x Ltr	2	0.50
3/4/2006 03:39 PM	Liberal Arts 2nd floor	karenb	usr	Microsoft Word – History research paper .doc	57 x Ltr	57	5.70
3/4/2006 03:53 PM	Liberal Arts 2nd floor	karenb	usr	Microsoft Outlook – Memo Style	6 x NA	6	0.60
						67	7.00

Detailed Activity by Network User

5/12/2006

Detailed activity by network user



kevinw		Kevin Wells					
Date	Printer	Account	Type	Description	Details	Pages	Cost
3/4/2006 02:33 PM	Law library printer 2nd fl	kevinw	usr	Microsoft Word – Family Law research paper outline	1 x Ltr	1	0.10
3/4/2006 06:30 PM	Main library MFP color	kevinw	usr	Microsoft PowerPoint – Family Law presentation.ppt	14 x NA	14	3.50
3/5/2006 12:36 PM	Law library printer 2nd fl	kevinw	usr	Microsoft Word – Contracts assignment.doc	4 x Ltr	4	0.40
						19	4.00

peterc		Peter Chance					
Date	Printer	Account	Type	Description	Details	Pages	Cost
3/4/2006 03:34 PM	Business school bw	peterc	usr	Microsoft Word – lecture notes.doc	6 x Ltr	6	0.60
3/4/2006 03:39 PM	Main library MFP color	peterc	usr	Microsoft Word – Research paper.doc	57 x Ltr	57	14.25
3/4/2006 03:53 PM	Business school bw	peterc	usr	Microsoft Word – management essay.doc	6 x NA	6	0.60
3/5/2006 12:39 PM	Business school bw	peterc	usr	Microsoft Word – assignment questions.doc	2 x Ltr	2	0.20
3/5/2006 12:40 PM	Main library MFP color	peterc	usr	Microsoft Word – 1st term assignment.doc	4 x Ltr	4	1.00
						75	16.65

danr		Dan Richards					
Date	Printer	Account	Type	Description	Details	Pages	Cost
3/4/2006 03:41 PM	Main library 1st floor bw	danr	usr	Microsoft Word – psychology research paper.doc	8 x Ltr	8	0.80
3/4/2006 06:30 PM	Main library 1st floor bw	danr	usr	Microsoft Outlook – Memo Style	3 x NA	3	0.30
3/5/2006 10:51 AM	Liberal Arts 2nd floor MFP	danr	usr	Microsoft Word – history report.doc	2 x Ltr	2	0.50
3/5/2006 12:45 PM	Main library 1st floor bw	danr	usr	Microsoft Word – creative writing assignment.doc	4 x Ltr	4	0.40
3/5/2006 01:20 PM	Main library 1st floor bw	danr	usr	Microsoft Word – History of Art essay.doc	10 x NA	10	1.00
3/8/2006 10:05 AM	Main library 1st floor bw	danr	usr	Microsoft Outlook – Memo Style	8 x NA	8	0.80
3/8/2006 11:40 AM	Liberal Arts 2nd floor MFP	danr	usr	Microsoft PowerPoint – History of Art presentation.ppt	15 x NA	15	3.75
3/8/2006 12:11 PM	Main library 1st floor bw	danr	usr	Microsoft Word – literature research paper.doc	5 x Ltr	5	1.25
3/9/2006 02:45 PM	Main library 1st floor bw	danr	usr	Microsoft Word – philosophy assignment.doc	5 x NA	5	1.25
3/10/2006 11:40 AM	Main library 1st floor bw	danr	usr	Microsoft Word – creative writing assignment 2.doc	12 x NA	12	3.00
						72	13.05

Detailed Activity by Billing Code Account

5/12/2006

Detailed activity by billing code account



111ATC		ATC Environmental grant					
Date	Printer	Account	Type	Description	Details	Pages	Cost
3/5/2006 12:11 PM	Science 1st fl lab bw printer	111ABC	ctl	Microsoft Word – Research objectives.doc	24 x Ltr	24	3.60
3/5/2006 12:12 PM	Science 1st fl lab bw printer	111ABC	ctl	Microsoft Word – Research objectives.doc	24 x Ltr	24	3.60
3/5/2006 12:31 PM	Main library 1st fl bw	111ABC	ctl	Microsoft Word – 1st quarter report.doc	4 x Ltr	4	0.60
3/5/2006 12:35 PM	Science 1st fl lab bw printer	111ABC	ctl	Microsoft Word – research outline.doc	4 x Ltr	4	0.60
3/5/2006 12:39 PM	Main library MFP color	111ABC	ctl	Microsoft Word – Research article.doc	18 x Ltr	18	2.70
3/5/2006 12:48 PM	Science 1st fl lab bw printer	111ABC	ctl	Microsoft Word – preliminary results.doc	4 x Ltr	4	0.60
3/5/2006 01:14 PM	Main library 1st fl bw	111ABC	ctl	Microsoft Word - Document2	6 x Ltr	6	0.90
3/10/2006 11:20 AM	Main library 1st fl bw	111ABC	ctl	Microsoft Word - statistics.doc	4 x Ltr	4	0.60
3/10/2006 12:12 PM	Science 1st fl lab bw printer	111ABC	ctl	Microsoft Word - statistics.doc	4 x Ltr	4	0.60
						92	13.80

222XYZ		XYZ Technology Research Grant					
Date	Printer	Account	Type	Description	Details	Pages	Cost
3/5/2006 12:26 PM	Computing Lab 3 bw printer	456789	ctl	Microsoft Word – Research objectives.doc	18 x Ltr	18	2.70
3/5/2006 12:30 PM	Engrg dept bw printer	456789	ctl	Microsoft Excel – statistics.xls	4 x Ltr	4	0.60
3/5/2006 12:36 PM	Computing Lab 3 bw printer	456789	ctl	Microsoft Excel – statistics.xls	4 x Ltr	4	0.60
3/5/2006 12:40 PM	Computing Lab 3 bw printer	456789	ctl	Microsoft PowerPoint – Research objectives.ppt	25 x Ltr	25	3.75
3/5/2006 12:44 PM	Engrg dept bw printer	456789	ctl	Microsoft Excel – statistics.xls	2 x Ltr	2	0.20
3/5/2006 12:45 PM	Engrg dept bw printer	456789	ctl	Microsoft Word - EO3 Brochure 0.1.doc	4 x Ltr	4	0.60
3/5/2006 01:59 PM	Main library 1st fl bw	456789	ctl	Microsoft Excel – statistics.xls	14 x Ltr	14	2.10
3/5/2006 02:12 PM	Main library 1st fl bw	456789	ctl	Microsoft Excel – statistics.xls	2 x Ltr	2	0.30
3/5/2006 02:13 PM	Engrg dept bw printer	456789	ctl	Microsoft Excel – statistics.xls	6 x Ltr	6	0.90
3/5/2006 02:29 PM	Computing Lab 3 bw printer	456789	ctl	Microsoft Excel – statistics.xls	2 x Ltr	2	0.30
3/10/2006 11:16 AM	Computing Lab 3 bw printer	456789	ctl	Microsoft Word – Research essay.doc	12 x Ltr	12	1.80
3/10/2006 12:15 PM	Main library 1st fl bw	456789	ctl	Microsoft Word – Research essay.doc	10 x Ltr	10	1.50
						103	15.35

Detailed Activity by Department Account

5/12/2006

Detailed activity by department account



libr		Liberal Arts Department					
Date	Printer	Account	Type	Description	Details	Pages	Cost
3/5/2006 12:11 PM	Liberal Arts 2nd fl MFP	111ABC	ctl	Microsoft Word – History thesis.doc	52 x Ltr	52	13.00
3/5/2006 12:12 PM	Main library 1st fl bw	111ABC	ctl	Microsoft Word – History of Arts paper.doc	24 x Ltr	24	6.00
3/5/2006 12:31 PM	Main library 1st fl bw	111ABC	ctl	Microsoft Word – Philosophy assignment.doc	4 x Ltr	4	1.00
3/5/2006 12:35 PM	Liberal Arts 2nd fl MFP	111ABC	ctl	Microsoft Word – Creative writing essay.doc	23 x Ltr	23	2.30
3/5/2006 12:39 PM	Liberal Arts 2nd fl MFP	111ABC	ctl	Microsoft Word – lecture notes.doc	9 x Ltr	9	0.90
3/5/2006 12:48 PM	Residence bw printer	111ABC	ctl	Microsoft Word – lecture notes.doc	4 x Ltr	4	1.00
3/5/2006 01:14 PM	Main library 1st fl MFP	111ABC	ctl	Microsoft PowerPoint – History of Art.ppt	16 x Ltr	16	4.00
3/10/2006 11:20 AM	Main library 1st fl MFP	111ABC	ctl	Microsoft Word – French essay.doc	4 x Ltr	4	1.00
3/10/2006 12:12 PM	Main library 1st fl bw	111ABC	ctl	Microsoft Word – English essay.doc	14 x Ltr	14	1.40
						150	30.60

edu		Education Department					
Date	Printer	Account	Type	Description	Details	Pages	Cost
3/5/2006 12:26 PM	Education dept 3rd floor bw	456789	ctl	Microsoft Word – Early Childhood Education paper.doc	18 x Ltr	18	2.70
3/5/2006 12:30 PM	Main Library 1st fl MFP	456789	ctl	Microsoft Excel – statistics.xls	4 x Ltr	4	0.60
3/5/2006 12:36 PM	Main Library 1st fl MFP	456789	ctl	Microsoft Word – assignment 1.doc	4 x Ltr	4	0.60
3/5/2006 12:40 PM	Main Library 1st fl MFP	456789	ctl	Microsoft PowerPoint – Adult Education Techniques.ppt	25 x Ltr	25	3.75
3/5/2006 12:44 PM	Education dept 3rd floor bw	456789	ctl	Microsoft Excel – stats.xls	2 x Ltr	2	0.20
3/5/2006 12:45 PM	Main Library 1st fl MFP	456789	ctl	Microsoft Word – curriculum theory report.doc	4 x Ltr	4	0.60
3/5/2006 01:59 PM	Education dept 3rd floor bw	456789	ctl	Microsoft Word – Adult education essay.doc	14 x Ltr	14	2.10
3/5/2006 02:12 PM	Education dept 3rd floor bw	456789	ctl	Microsoft Word – Adult education essay outline.doc	2 x Ltr	2	0.30
3/5/2006 02:13 PM	Education dept 3rd floor bw	456789	ctl	Microsoft Excel – statistics.xls	6 x Ltr	6	0.90
3/5/2006 02:29 PM	Education dept 3rd floor bw	456789	ctl	Microsoft Excel – statistics.xls	2 x Ltr	2	0.30
3/10/2006 11:16 AM	Main Library 1st fl MFP	456789	ctl	Microsoft Word – lecture notes.doc	12 x Ltr	12	1.80
3/10/2006 12:15 PM	Main Library 1st fl MFP	456789	ctl	Microsoft Word – college administration essay.doc	10 x Ltr	10	1.50
						103	15.35

Detailed Activity by Device

5/12/2006

Detailed activity by device



Ricoh Aficio 650

Date	User	Account	Type	Description	Details	Pages	Cost
3/3/2006 01:22 PM	Jim Taylor	administrator	usr	Student List.xls	10 x Ltr	10	1.50
3/3/2006 07:22 PM	Jim Taylor	administrator	usr	Microsoft Word - test.doc	4 x Ltr	4	0.60
3/4/2006 11:57 AM	Jim Taylor	administrator	usr	Printing Instructions	2 x Ltr/D	2	0.30
3/4/2006 11:57 AM	Jim Taylor	administrator	usr	Printing Instructions	1 x Ltr	1	0.15
3/4/2006 12:00 PM	Jim Taylor	administrator	usr	Microsoft Word – Phone List.doc	11 x Ltr	11	1.65
3/4/2006 01:27 PM	David Peters	davidp	usr	Microsoft Word – History thesis.doc	43 x NA	43	6.45
3/4/2006 01:42 PM	David Peters	davidp	usr	Microsoft Word – research outline.doc	5 x NA	5	0.75
3/4/2006 02:44 PM	Jerry Bell	jbell	usr	Microsoft Word – research paper.doc	7 x Ltr	7	1.05
3/4/2006 02:48 PM	Jerry Bell	jbell	usr	Microsoft Word – creative writing assignment 2.doc	4 x Ltr	4	0.60
3/4/2006 03:36 PM	Karen Brown	karenb	usr	Microsoft Word – lecture notes.doc	2 x Ltr	2	0.30
3/4/2006 03:39 PM	Karen Brown	karenb	usr	Microsoft Word – Child Psychology term paper.doc	57 x Ltr	57	8.55
3/4/2006 03:41 PM	Dan Richards	danr	usr	Microsoft Word – English essay notes.doc	2 x Ltr	2	0.30
3/4/2006 03:53 PM	David Peters	davidp	usr	Microsoft Outlook – Memo Style	3 x NA	3	0.45
3/4/2006 03:53 PM	Karen Brown	karenb	usr	Microsoft Word – report.doc	6 x NA	6	0.90
3/4/2006 04:01 PM	David Peters	davidp	usr	Microsoft Word - Change Request - analysis tool.doc	2 x Ltr	2	0.30
3/4/2006 04:43 PM	Jim Taylor	administrator	usr	Microsoft Outlook – Memo Style	1 x Ltr	1	0.15
3/5/2006 12:11 PM	Karen Brown	111ABC	ctl	Microsoft Word – lecture notes.doc	2 x Ltr	2	0.30
3/8/2006 10:05 AM	Karen Brown	karenb	usr	Microsoft PowerPoint – Child psychology presenation.ppt	8 x NA	8	1.20
3/8/2006 10:15 AM	Jerry Bell	jbell	usr	Microsoft Word – philosophy essay.doc	4 x Ltr	4	0.60
3/8/2006 11:19 AM	Dan Richards	danr	usr	Microsoft Word – English essay.doc	2 x Ltr	2	0.30
3/8/2006 11:34 AM	Jerry Bell	jbell	usr	Microsoft Word – English essay.doc	2 x Ltr	2	0.30
3/8/2006 11:40 AM	Jerry Bell	jbell	usr	Microsoft Excel – statistics.xls	4 x NA	4	0.60
3/8/2006 12:08 PM	Dan Richards	danr	usr	Microsoft Word – English assignment .doc	4 x Ltr	4	0.60
3/9/2006 02:46 PM	Karen Brown	karenb	usr	Microsoft Excel – statistics.xls	6 x NA	6	0.90
3/9/2006 03:27 PM	David Peters	davidp	usr	Microsoft Outlook – Memo Style	6 x NA	6	0.90
						198	29.70

Device Usage

5/12/2006

Device usage



Libr bw		Rated Speed:		35 Pages per Minute			
Duty Cycle:		Prorated Volume:		30,000 Pages			
Logical Printer/Copier	Description	Type	Jobs	Total Pages	Cost	Minutes	% Load
Libr bw	Main library 2st fl bw	Physical device	455	6587	658.70	188	21.96%

libr MFP		Rated Speed:		40 Pages per Minute			
Duty Cycle:		Prorated Volume:		30,000 Pages			
Logical Printer/Copier	Description	Type	Jobs	Total Pages	Cost	Minutes	% Load
libr MFP	Main library MFP	Physical device	1256	15789	3947.25	394	52.63%

lab3 bw		Rated Speed:		40 Pages per Minute			
Duty Cycle:		Prorated Volume:		30,000 Pages			
Logical Printer/Copier	Description	Type	Jobs	Total Pages	Cost	Minutes	% Load
lab3 bw	comp lab # 3 bw	Physical device	350	4586	1146.50	115	15.29%

Device Availability

5/12/2006

Device availability



Printer	% online	% offline	% unreachable
Main Library 1st fl MFP	47.596	10.525	41.879
Lab2 bw	100.000	0.000	0.000
Libr bw	100.000	0.000	0.000
Computing Lab 3 bw printer	93.490	0.000	6.510

Device Faults vs. Usage

5/12/2006

Device faults vs usage



Printer	Total faults	Total Pages	Faults/1000 pages
Main Library 1st fl MFP	1	114	88
Lab2 bw	4	1681	2
Libr bw	9	1835	5
Computing Lab 3 bw printer	0	569	0

Device Faults

5/12/2006

Device Availability



Printer	Total	Down	Unreachable	Warning
Main Library 1st fl MFP	10	0	0	10
Lab2 bw	13	2	3	8
Libr bw	26	5	4	17
Computing Lab 3 bw printer	6	0	2	4